

East Troy Lions Public Library

Board Meeting Minutes

July 14, 2020

1. **Call to Order:** President Murphy called the meeting to order at 3:01 pm. Director Gartman and Trustees Bartoli, Brobst, Consiglio, Manschot, and Nugent were present.
2. **Citizen Participation:** No citizen participation.
3. **Approval of Library Board Minutes:** Approval of Minutes dated June 9, 2020. Trustee Consiglio moved and Trustee Nugent seconded to approve the Minutes. Motion carried.
4. **Representative Reports:**
 - a. **Friends of the Library:** No report
 - b. **Town of East Troy:** No report
 - c. **Town of Troy:** Exploring options to reduce water level of the lake.
 - d. **Village of East Troy:** Nothing relevant to the library. Preparing budgets.
 - e. **School Board:** Summer school is ending this week. Graduation is this weekend. It will be outdoors with each graduate given two tickets. The ceremony will be streamed online.
 - f. **Lakeshores Library System:** After some discussion the Directors decided to remove the male/female gender drop-down in the library card registration screen. It was not seen as truly necessary. Van delivery has returned to about 85% of what it was before our stay at home closure. We expect it to be back to 100% by the end of July. Racine seems to be easily handling the sorting for the system. The Directors voted on the 20201 SHARE Budget. It will be presented to the ETLPL Board next month. The Directors have asked Lakeshores to add Overdrive Advantage which will give our ebook readers quicker access to popular titles. Member Library Agreements with Lakeshores have not been reviewed in over 12 years. A committee has been put together to start reviews. There is a fear that Municipalities will cut back on funding for the next few years. (Patrons have also expressed concerns.) Yard signs are available.
 - g. **East Troy CommunityCenter:** Waiting to reopen.
5. **Election of Officers (President, Vice-President, Treasurer, and Secretary):** The following Trustees were nominated President Murphy, Vice-President Thomas, Treasurer

Brobst, and Secretary Bartoli. Trustee Nugent moved and Trustee Consiglio seconded to accept the slate of officers. Motion carried.

6. Director's Report: Discussion/Action Items:

**a. Library Expenditures Report - Money Collected - Library Financials
(provided by the Village) - Library Statistics Report**

b. Library Updates (Discussion): Programming Report - Scott Seager will hold a Q&A session at the Heritage on October 22nd at 6:00. In June 10 children participated in the Summer Reading Challenge. **Staff Activity & News** - Some Staff are going through all the Board Books, Easy Readers, and Juvenile Books looking for damage to remove or repair, and cleaning/sanitizing those that remain in the collections. Other Staff are putting together displays such as the current book/DVD combo to entice patrons. **Building Update** - The Institute of Museum & Library Services Grant ran out before Metro Sound came out to put in the Hearing Loop. It was installed anyway. American Glass of Elkhorn provided a \$12,900 quote for the replacement of the upper and lower inside doors. The DPW has agreed to put in a water line and outdoor faucet for us, so that we can water our plants without hauling water from inside the building. This should be in by the end of July. **Misc.** - The amount of patrons per day has increased to about 65. Since our last meeting, numerous baseball games have filled up the parking lot. Not all are scheduled or involve locals. Staff locks the doors and puts up a Front Door Service Only sign. The Village has been contacted. The police have been out a few times. People tend to stay out of the parking lot while they are present but move their cars into the lot after police leave. Patrons have been asked to direct parking complaints to the Village. Kiwanis is exploring the possibility of building a senior apartment building with a space for a new library. Representatives from the Library Board have been asked to meet with them.

c. Addendum to Library Closing Policy: Employee Pay (Discussion & Action): Trustee Nugent moved and Trustee Consiglio seconded to accept the addendum as written. Motion carried.

- d. 2020 Reallocation Request (Discussion & Action):** Trustee Nugent moved and Trustee Brobst seconded the request to reallocate funds in the 2020 Capital Budget. Motion carried.
 - e. 2021 Capital Budget (Discussion & Action):** Trustee Nugent moved and Trustee Brobst seconded to approve the 2021 Capital Budget. Motion carried.
 - f. Wearing of Masks (Discussion & Action):** Trustee Consiglio moved and Trustee Nugent seconded to require masks in the library with front door service for patrons choosing not to wear one. Motion carried.
- 7. Library Board - Future Items:** 2021 Operating Budget, Kiwanis update, Video Streaming meetings
- 6. Adjourn:** President Murphy adjourned the meeting at 4:22 pm.

Next meeting: Tuesday, August 11, 2020

Respectfully Submitted,

Tami Bartoli, Secretary