

## East Troy Lions Public Library

### Board Meeting Minutes

August 11, 2020

1. **Call to Order:** Vice President Thomas called the meeting to order at 2:59 pm. Director Gartman and Trustees Bartoli, Brobst, and Consiglio were present. Trustee Nugent was present via video conference call.
2. **Citizen Participation:** No citizen participation.
3. **Approval of Library Board Minutes:** Approval of Minutes dated July 14, 2020. Trustee Consiglio moved and Trustee Brobst seconded to approve the Minutes with one correction regarding a date. Motion carried.
4. **Representative Reports:**
  - a. **Friends of the Library:** No report
  - b. **Town of East Troy:** No report
  - c. **Town of Troy:** Passed to proceed with all requirements to pump Booth Lake using an underground pipe through the Girl Scout Camp into two tributaries.
  - d. **Village of East Troy:** Village President Seager and Director Gartman met with the Kiwanis Club regarding a possible new library.
  - e. **School Board:** School will be in session 5 days/week with a virtual option. We are working on options for the library which will probably involve taking carts to classrooms.
  - f. **Lakeshores Library System:** Walworth County chose to follow the old reimbursement plan and thus many libraries received less county funding than expected. Lakeshores has asked the County if the LLS could distribute the monies on a more equitable basis. This could result in more funding for ETLPL. WLA (Wisconsin Library Association) & DPI will be meeting with all Wisconsin counties asking them to freeze county disbursements at that level for next year to counter the effects of Covid-19 related closings this year. We will need to be prepared for a possible second closing once local school districts reopen with face-to-face class in September. DPI feels that Covid-19 spread will be inevitable. The Director's have decided to continue providing some sort of Curb-Side Service and continue to allow patrons to place holds within the system.

g. **East Troy CommunityCenter:** No report

**5. Director's Report: Discussion/Action Items:**

a. **Library Expenditures Report - Money Collected - Library Financials (provided by the Village) - Library Statistics Report**

b. **Library Updates (Discussion): Programming Report -** Scott Seager, East Troy Village President, will be doing an Adult Program on October 22 at 6:00 pm.

Summer Reading Challenge had 10 children participate in July. Librarian Nancy O'Connell and Director Gartman are working on a plan to reintroduce the

Pre-School Reading Program in late August. **Staff Activity & News -** Work continues on Board Books, Easy Readers and Juvenile Books looking to remove, repair and clean. The blue library registration card has been redesigned. Brandy has gone through the entire file of old blue registration cards weeding out expired cards. Audiobooks are being weeded with some transferred to the Lower Level.

**Building Update -** New bookcases have been assembled and are in place in the Lower Level. This will enable a shift in items and the creation of breathing room among the items. Still waiting on outdoor water. The AC failed on Monday, August 10th resulting in the library closing at noon. The AC had frozen over. It was allowed to defrost and is now functional. **Misc. -** On an average day, the library has between 60-80 patrons with more parents and their children returning to the library. Our mask mandate did not create any stir; patrons just seemed to roll with it.

c. **Fall 2020 Library Hours (Discussion & Action):** Trustee Nugent moved and Trustee Consiglio seconded to approve the recommendations as presented. Motion carried.

d. **LLS - SHARE 2021 Budget (Discussion):** We will actually be paying less next year due to renegotiating of prices for certain databases.

e. **Proposed 2021 Staff Salary Rates (Discussion & Action):** Gartman has been working on the 2021 Budget. Staff salaries need to be determined before it can be

finalized. Trustee Consiglio moved and Trustee Brobst seconded to stay at the current rate with no raise for next year. Motion carried.

**f. Heritage Project (Discussion & Action):** Trustee Consiglio moved and Trustee Nugent seconded to table this and add to next month's Agenda. Motion carried.

**g. Video Conferencing Options (Discussion & Action ):** Trustee Bartoli moved and Trustee Brobst seconded to have Gartman further explore the options for cost and easy of use. Motion carried.

**7. Library Board - Future Items:** Heritage Project, 2021 Budget, Video Conferencing Options

**6. Adjourn:** Vice-President Thomas adjourned the meeting at 4:02 pm.

**Next meeting: Tuesday, September 8, 2020 at 4:30**

**Respectfully Submitted,**

**Tami Bartoli, Secretary**